

ALBANY COUNTY PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE REGULAR MEETING
OF AUGUST 26, 2019

The Board of Directors of the Albany County Public Library (ACPL) met in regular session in the ACPL meeting room Monday, August 26, 2019 at 6:30 p.m.

Directors present were: Scott Shoop, Faryn Babbitt, Chris Merrill (via telephone), Tim Monroe (via telephone), Also present were: Rachel Crocker (ACPL Interim Director), Caitlin White (ACPL Foundation Executive Director), Joel Defebaugh (County Attorney), Pete Gosar (County Commissioner), Christina Snowberger (County HR), and Jacque Graef (ACPLF Administrative Specialist).

Missing: Mike Massie

Regular Meeting

1. Chair Shoop called to order at 6:30 pm
2. Determination of quorum and introductions
3. Comments from the public:

Martin Buchanan stated he sent an email mid-July with issues on the website. Only 1 of the 5 have been fixed.

4. Additions and deletions to the agenda: move the executive session to allow Christina time to arrive.

Consent Agenda

Merrill moved to approve the consent agenda. Seconded by Babbitt. All ayes, motion carried.

Reports

1. Reviewed Checking Account and Credit Card Reports
2. Received Director's Report and Other Staff Reports

Christina Snowberger entered.

Old Business

Merrill moved to go into executive session pursuant to W.S. § 16-4-405(a)(ii) for the purpose of discussing personnel. Shoop stipulated county attorney, HR, commissioner, and search committee to remain in meeting. **Babbitt seconded. All in favor, motion carried at 6:42 pm.**

Return to regular session at 7:06pm.

Merrill moved to instruct search committee to schedule special meeting to interview top 3 candidates mentioned in executive session. Babbitt seconded. All ayes, motion carried.

Babbitt moved for Christina Snowberger to look at director's contract and make suggestions to the board. Monroe seconded. All in favor, motion passed.

3. Received Albany County Public Library Foundation Report
Christina Snowberger exited.
4. Received Friends of the Albany County Public Library Report
5. Presented for review the updated FY20 Budget

New Business

Merrill moved to give the library director discretion to open the library on the Sunday during Friends of the Library books sales. Babbitt seconded. All ayes, motion carried.

Babbitt moved to give library director discretion to open the library on September 15th front porch music festival. Monroe seconded. All approved, motion passed.

Merrill moved to ask Crocker to investigate the idea of contract bookkeeping services and come back with a proposal. Babbitt seconded. All ayes, motion carried.

Merrill moved to instruct Crocker to pay for recent unexpected HVAC repair maintenance out of the reserve account not to exceed \$1,500. Monroe seconded. All approved, motion passed.

Babbitt moved to meet September 23rd at 5:00pm in Centennial and October 28th at 5:30pm in Rock River. Monroe seconded. All ayes, motion carried.

Information

6. Next Regular Board Meeting is September 23, 2019 in Centennial.
7. Adjourn at 7:35pm.

Minutes submitted by Jacque Graef.