

ALBANY COUNTY PUBLIC LIBRARY  
BOARD OF DIRECTORS  
MEETING MINUTES  
OF SEPTEMBER 23, 2019  
CENTENNIAL, WY

Directors present were: Scott Shoop, Mike Massie, Tim Monroe. Also present were: Rachel Crocker (ACPL Director), Caitlin White (ACPL Foundation Executive Director), Pete Gosar (County Commissioner, via telephone), Mark Andersen (Friends of the Library), Deb Shogren, Dan Turnquist, Becky Madox, Nancy Zennie, Lynette Parkhurst. Martin Buchanan.

Missing: Faryn Babbitt, Chris Merrill

**Special Meeting: 5pm (Centennial Branch Library)**

1. Discussion with the Centennial Library and Cultural Association Board

**Regular Meeting:**

2. Call to order by Chairman Shoop
3. Determination of quorum and introductions

**Massie moved to enter executive session pursuant to W.S. § 16-4-405(a)(ii) for the purpose of discussing personnel matters at 5:15pm. Monroe seconded.**

Exited executive session at 5:36pm.

4. Comments from the public: Deb Shogren thanked the board for their support.
5. Additions and deletions to the agenda.
  - a. Additions: ACPL Contract with Rachel Crocker as Director.
  - b. Massie added review of Board priorities #1 & #2 under Old Business.

**Monroe moved for approval of ACPL contract with Rachel Crocker to be ACPL Director. Massie seconded. All ayes, motion carried.**

**Consent Agenda**

**Massie moved for approval of the Consent Agenda. Monroe seconded. All ayes, motion carried.**

**Reports**

6. Reviewed Checking Account and Credit Card Reports
7. Received Director's Report and Other Staff Reports
8. Received Albany County Public Library Foundation Report
9. Received Friends of the Albany County Public Library Report

**Old Business**

**Massie moved that the administration provide the board with a plan to open the library regularly on Sundays. It may also offer alternatives to expand hours that do not include being open on Sunday. The plan or plans shall include details about any perceived costs and shall be sent to board members as part of the meeting packet for the October 28th meeting. Monroe seconded. All ayes, motion carried.**

**Massie moved that the administration provide the board with a scenario or scenarios for staff salary increases for fiscal year 2020 in conjunction with information about the cost of healthcare for calendar year 2020. This information shall be provided to the board as part of the meeting packet for either the November or December meeting. Monroe seconded. All ayes, motion carried.**

### **New Business**

10. Received Summer Reading Report

11. Received FY19 Annual Library Statistics

**12. Monroe moved to adopt Resolution 2019-02 setting the time and date of the regular meetings for the Board of Directors of the Albany County Public Library. Massie seconded. All ayes, motion carried.**

**13. Massie moved to approve the use of Reserve Funds to pay for boiler repairs. Monroe seconded. All ayes, motion carried.**

**14. Massie moved to approve contract between the Board of Directors of the Albany County Public Library and Tough Guys Lawn Care & Sprinklers for Snow Removal Services. Monroe seconded. All ayes, motion passed.**

### **Information**

15. Next Regular Board Meeting is October 28, 2019 in Rock River.

16. Adjourn at 7 pm.

*Minutes submitted by Jacque Graef.*