

ALBANY COUNTY PUBLIC LIBRARY
BOARD OF DIRECTORS
MINUTES OF THE REGULAR MEETING
OF JULY 17, 2019

The Board of Directors of the Albany County Public Library (ACPL) met in regular session in the ACPL meeting room Wednesday, July 17, 2019 at 6:30 p.m.

Directors present were: Mike Massie, Chris Merrill, Tim Monroe (via telephone), Faryn Babbitt, and Scott Shoop. Also present were: Rachel Crocker (ACPL Interim Director), Caitlin White (ACPL Foundation Executive Director), Jacque Graef (ACPLF Administrative Specialist), Pete Gosar (County Commissioner).

Merrill motioned to move into a Public Hearing for ACPL Budget for Fiscal year 2019/2020. Monroe seconded. All ayes, motion carried.

No public were present for comment.

Massie asked if the meeting had been advertised. Crocker noted that the Notice of Public Hearing had been published in the legal notice section. Massie noted that according to the bylaws the board should post notices of public meetings and a press release should be sent to the paper before each meeting.

Merrill motioned to move out of public hearing. Monroe seconded. All ayes, motion carried.

Regular Meeting

1. Merrill called the meeting to order at 6:33 p.m.
2. Determination of quorum and introductions.
3. No Public Comments.
4. Additions and deletions to the agenda

Consent Agenda

Merrill moved to approve the consent agenda. Seconded by Babbitt. All ayes, motion carried.

Reports

5. Reviewed Checking Account and Credit Card Reports
6. Received Director's Report and Other Staff Reports
7. Received Albany County Public Library Foundation Report
8. Update from Rachel regarding upcoming FOL Book Sale Friends in lieu of the Albany County Public Library Report

County Commissioner Pete Gosar entered the meeting at 7:06 p.m.

Old Business

9. FY20 Budget

Massie motioned to give discretion to Chairman of not more than \$6,200 to be pulled from reserve operating cash. All ayes, motion carried.

Massie moved for \$34,117 of unrestricted mill levy funds above 2.5% be moved to the payroll reserve as amended by Rachel. Merrill seconded. All ayes, motion carried.

Massie moved for adoption of proposed FY20 budget as amended. Merrill seconded. All ayes, motion passed.

New Business

10. Election of officers

Shoop turned gavel over to Crocker.

Monroe motioned for Shoop to continue as Chairman. Massie seconded. All ayes, motion carried.

Shoop continued as Chair from this point forward.

Monroe motioned to nominate Trustee Babbitt as Vice-Chair. Merrill seconded. All ayes, motion passed.

Massie moved for Trustee Merrill to be Secretary/Treasurer. Babbitt seconded. All ayes, motion carried.

Merrill moved for Massie become Friends of the Library Liaison. Babbitt seconded. All ayes, motion passed.

Merrill moved for Monroe to be ACPL Foundation Liaison. Massie seconded. All ayes, motion carried.

11. Determination of future meeting date, time and location.

Merrill moved to resolve the regular monthly board meeting to the fourth Monday at 5:30 p.m. Massie seconded. All ayes, motion carried.

Work Session

12. Reviewed Board Code of Conduct document.

Babbitt exited meeting at 7:54 p.m.

Information

13. Update on Directors Search

14. Next Board Meeting is Monday, August 26th, 5:30 p.m. in the ACPL meeting room.

15. Adjourn at 8:06 p.m.