**Albany County Public Library Board of Directors**

**Special Meeting Agenda**

**Monday, April 20, 2020**

**Laramie, Wyoming**

**Via Zoom**

**Special Meeting: 5:30pm**

1. Call to order

2. Determination of quorum and introductions

3. Comments from the public

4. Additions and deletions to the agenda

**Consent Agenda**

5. Approval of the Consent Agenda

a. Minutes of the February 24, 2020 Regular Meeting of the Board (pp. 1-2)

b. Budget Update (Budget vs. Actual and Balance Sheet) (pp. 3-6)

**Reports**

6. Review Checking Account and Credit Card Reports (pp. 7-9)

7. Receive Director’s Report and Other Staff Reports (pp. 10-15)

8. Receive Albany County Public Library Foundation Report

9. Receive Friends of the Albany County Public Library Report

**Old Business**

**New Business**

10. Inform ACPL Board of the purchase of Sophos antivirus and firewall upgrades from SHI for up to $9,000.  (pp. 16-18)

11. Approve the postponement of the ACPL Director's Annual Evaluation to October 2020 (p. 19)

12. Ratify decision of ACPL Director and Board Chair to provide paid administrative leave to all ACPL for any work missed due to the COVID-19 pandemic and to adopt the COVID-19 Staffing plan as an addendum to the Staff Handbooks. (pp.20-21)

13. Approve the submission of the FY21 Budget to the Albany County Board of Commissioners (Attachments 1 & 2)

**Information**

14. Next Regular Board Meeting TBD.

**Adjourn**